MYSORE PUBLIC SERVICE COMMISSION, (DEPARTMENTAL EXAMINATIONS), PARK HOUSE, BANGALORE.

Notification dated 2nd August 1969.

No. DE. 1110/69-70. It is hereby notified that the next,session of the Service Examinations under the Mysore Public Service Commission (conduct of Service Examination) Rules, 1965, will be conducted by the Mysore Public Service Commission commencing from Thursday, the 23rd October 1969, as per the time-table published in Para 20 of this Notification.

2 *Fees.*—(a) The fee prescribed for various Service Examinations is as follows :—

Name of the Examination		*Prescribed Fee* Rs.
(1) Revenue Examination (Higher) Part—I	...	6
(2) Revenue Examination (Higher) Part—II	...	6
(3) Revenue Examination (Lower)	...	8
(4) Accounts Test (Higher)	...	12
(5) Accounts Test (Lower)	...	8
(6) Commercial Taxes (Higher)	...	12
(7) Commercial Taxes (Lower)	...	8
(8) General Law Part—I	...	8
(9) General Law Part—II	...	8
(for both General Law Part taken together)	...	12
(10) Municipal and Local Boards	...	12
(11) Co-operative Inspectors' Examination	...	12
(12) Excise	...	8
(13) Forest	...	8
(14) Registration	...	8
(15) Labour Laws	...	12
(16) Prisons	...	8
(17) Kannada	...	8
(18) Translation Test for Kannada Translator's Office	...	12
(19) P. W. D. (Departmental Examination for I Division Clerks) Part—I	...	6
(20) P. W. D. (Departmental Examination for I Division Clerks) Part—II	...	6
(21) P. W. D. (Departmental Examination for II Division Clerks)	...	8
(22) Hindi	...	No Fees
(23) Secretariat Manual Part—I	...	4
(24) Secretariat Manual Part—II	...	4
(for both the parts taken together)	...	6
(25) Subordinate Acoounts Service Examination Part—I	...	8
(26) Subordinate Accounts Service Examination Part—II	...	8
(27) Subordinate Accounts Service Examination Part—III	...	12
(28) Law and Rules relating to Probation and after-care-service	...	8
(29) Departmental Examination for B.D.Os/Deputy B.D.Os and E. Os. (Panchayat) Part—I	...	12
(30) Departmental Examination for B.D.Os/Deputy B.D.Os and E. Os. Part—II	...	12
(31) Local Acts, and Rules and Commercial Book keeping (for Clerks of the State Accounts Department)	...	12
(32) Treasury Head Accountants' Examination Part—I	...	6
(33) Treasury Head Accountants' Examination Part—II	...	6
(34) Ports Departmental Examination (Higher)	...	12
(35) Ports Departmental Examination (Lower)	...	8
(36) Employment Exchange Procedure Test (Higher)	...	8
(37) Employment Exchange Procedure Test (Lower)	...	6

(b) Where an examination is required to be passed during the period of probation or training of a Government Servant, or for the purpose of rendering him eligible to draw an increment or for being confirmed in any post, or for being eligible for promotion to higher post. No fee shall be payable for admission to the examination when the Government Servant concerned applies either for the first or second time for admission to such examination from the date of his entry into Government Service.

(i) Provided that where a candidate who has been admitted to any examination in accordance with the conditions noted above absents himself from the examination, he will not be entitled to avail of the above exemption in respect of any subsequent examination unless such absence was due to ill-health, as certified by the District Medical Officer or the authorised medical attendant, or due to his inability to attend the examination on account of official work to which he was required to attend as certified by the Head of the Department in which he is serving.

(ii) Provided further that this exemption will not be available to a Government Servant for whom the passing of the examination is not obligatory.

3 *Refund of fees* :—(a) Fees paid for any examination cannot be taken credit for any other examination except where a candidate makes an application in writing within SIXTY DAYS from the last date fixed for the examination in respect of which fees was paid, requesting that the fees may be appropriated for the next ensuing examination.

(b) No fees shall be refunded in cases falling under clauses (v), (vi), (vii), and (viii) of sub-rule (1) except on an application made by the Candidate and, in cases falling under-clause (ix) of sub-rule (1), of Rule 7 except on an application made by the legal heir of the candidate, within SIXTY DAYS from the last date fixed for the examination concerned. In all the cases, fees will be refunded by the Commission *suo moto*.

(c) Candidates who apply for the refund of the examination fees paid by them should invariably furnish the challans in token of the fees remitted by them along with their applications.

(d) Every candidate applying for admission to a Service Examination is required to make declaration (in the Declaration Form provided for this purpose in the Application Form) specifying whether such examination is obligatory or not and also pecifying the number of times he has appeared for the examination concerned from the date of his entry into Government Service. *Application not accompanied by the such declaration shall not be entertained.*

4 *Places of Examination*—The Treasury Head Accountants' Examination Subordinate Accounts Service Examination, the Secretariat Manual Examination, and Translation Test for Kannada Translator's Office Examination will be held at BANGALORE CENTRE ONLY. The Ports Departmental Test, both Higher and Lower will be held at MANGALORE AND KARWAR CENTRES ONLY.

The rest of the examinations will be held at the following Centres.-

1	Bangalore	11	Karwar
2	Belgaum	12	Kolar
3	Bellary	13	Mandya
4	Bidar	14	Mangalore
5	Bijapur	15	Mercara
6	Chikmaglaur	16	Mysore
7	Chitradurga	17	Raichur
8	Dharwar	18	Shimoga
9	Gulbarga	19	Tumkur
10	Hassan		

5 *Application Forms.*—(a) The revised application forms for all the departmental examinations are available for sale at the Government Central Book Depot, Bangalore, the Government Divisional Book Depots and the Recognised Book Sellers of State. Applications should be made only in the revised form of 1966. *Typed or Manuscript Applications and Applications in the old form will not be entertained.*

(b) Applications should be sent to the Secretary and Controller of Departmental Examinations, Mysore Public Service Commission, Park House, Bangalore-1, by designation only. SEPARATE APPLICATION FORMS AS ALSO SEPARATE CHALLANS SHOULD BE SENT FOR EACH EXAMINATION.

N. B.—Where an examination consists of two or more parts each parts, is deemed to be a separate examination

(c) Applications should reach the Secretary and Controller of Departmental Examinations, Mysore Public Service Commission, Park House, Bangalore-1 by 5 P. M. on or before Friday 5th September 1969. Application received after this juncture will be rejected. Any delay in the transmission of applications through official superiors or the postal authorities will not be considered as valid ground for entertaining applications reaching this office after the due date.

6 According to Rule 2 (b) of the Mysore Public Service Commission (Conduct of Service Examination) Rules, 1965, persons serving in connection with the affairs of the State are required to pass these examinations under the conditions of recruitment or service applicable to them notified by the Government under Section 16 of the Mysore Public Service Commission (Conduct Business and Additional Functions) Act, 1959 (Mysore Act 20 of 1959).

7 Except for the Kannada and Hindi examinations candidates may bring to the Examination Hall unabridged and unannotated editions of books prescribed for the examinations. Candidates are prohibited from bringing into the Examination Hall or being in possession in the Examination Hall of any Notes or Guides or any other books and Dictionary. Exchange of books or any sort of communication with other candidates in the Examination Hall is strictly prohibited.

8 The following points should be noted while filling in the Application Forms.—

(a) Candidates should write their names in Block letters.

(b) Candidates claiming exemption in any paper of at Service Examination should furnish the particulars required in column 13 of the Application Form. Failure to give the requisite particulars will entail forfeiture of the right of exemption. Candidates are informed that exemption granted are valid for the subsequent Four Sessions.

(c) Candidates claiming exemption from the paper on Book-keeping and Accountancy, in the Co-operative Inspectors' Examination (Paper-II) or Commercial Taxes Higher Examination (Paper-III) should enclose attested copies of the requisite certificate, clearly indicating their title to the exemption claimed. Failure to do so will entail forefeiture of the claim.

(d) Similarly candidates seeking exemption from appearing in Paper-I of Part I of the General Law Examination should enclose an attested true copy of the Law Degree Certificate. Failure to do so will entail forfeiture of the claim.

(e) Candidates should carefully fill in the required particulars and write their correct postal address in the admission tickets annexed to the application form ; failure to furnish all the required particulars, will entail rejection of the application. All correspondence will be directed only to the postal address thus furnished by the candidates.

(f) All correspondence pertaining to the Service Examinations should be addressed to the Secretary and Controller of Departmental Examinations, Mysore Public Service Commission, Park House, Bangalore.

(g) Letters or Telegrams received from the candidates which do not indicate such relevant particulars as the Register Number of the candidate and the session, subject and centre of the examination will not be entertained by this office.

(h) The application form should be filled in and signed.

(i) The challan number and date of credit should be clearly noted and original challan should be attached to the application form.

(j) Application not accompanied by the requisite certificate will be rejected.

(k) The application fee should be paid into a Government Treasury or the Reserve Bank of India, Bangalore, under the "Head XXI Miscellaneous Departments (a) Examination fees" and the application should be forwarded to the Secretary and Controller of Departmental Examinations, Mysore Public Service Commission, Park House, Bangalore-1, along with the original challan bearing the seal of the Treasury and signature of the Officer-in Charge of the Bank or Treasury in evidence of the fee having been so paid. Money Orders or Indian Postal Orders will not be accepted.

9 No candidate shall be admitted to the Examination Hall without an admission ticket issued by the Secretary and Controller, Departmental Examinations, Mysore Public Service Commission. Candidate are therefore alerted to ensure that their admission tickets reach them in time. Candidates who do not receive the admission tickets atleast 10 days before the commencement of the examination should bring this fact to the notice of the Secretary and Controller, Departmental Examinations, Mysore Public Service Commission, Bangalore-1, immediately.

10 *Marks for a pass.*—(*a*) The minimum marks for a pass in any service examination will be 35 per cent in each individual paper and 40 per cent of the aggregate prescribed for that examination.

N.B.—40 per cent of marks will have to be obtained for a pass in the examination consisting of a single question paper.

(*b*) A candidate who secures not less than 60 per cent of the maximum marks in any paper or papers comprising any examination, will be placed in the First Class. A candidate who secures more than the prescribed minimum marks of 35 per cent in each paper and not less than 40 per cent in single paper examination or in aggregate when the examination consists of more than one paper will be placed in the pass class.

(*c*) Where an examination consists of more than one paper and candidate secures in any paper not less than Sixty per cent of the maximum marks prescribed for that paper, he shall be deemed to have passed the examination in that paper, if he passes the examination by securing for required number of passing marks in the other paper of the examination concerned within the subsequent four sessions from the date if declaration of the result of the examination in which he has secured not less than Sixty per cent of the maximum marks in the paper.

11 *Attendance Certificate.*—Candidates desirous of obtaining a certificate for having attended the examination should obtain the same from the Supervisor at the Examination Hall concerned. Attendance Certificates will not be issued by this office under any cirumstances.

12 Candidates requiring any information with regard to the examination should enclose self-addressed cover affixed with the required postage stamps. No notice will be taken up enquiries which are not accompained by a duly stamped self-addressed cover for purposes of reply.

13 *Centre of Examination*:—Every candidates appearing for these examinations shall sit for the examination in the headquarters of District in which he is working for the time being;

Provided that the Commission may permit a candidate to appear for the examination at any other official centre on certain special grounds such as where an official is subsequently transferred to that latter centre or is on earned leave outside his Headquarters.

14 *Change of Centre*:—All request for a change of Centre of Examination should be received on or before 13th September 1969 after which date no application in this behalf will be entertained. Such applicaiton when made on official grounds, should be accompained by either an attested copy of the office memo transferring or posting the official or a certificale from Head of the Office in this behalf.

In cases where the applications are made on grounds of the candidate being on earned leave outside his Headquarters, a copy of the official memo sanctioning such leave should accompany the application.

15 *Supply of Marks Cards*:—Marks Cards will be furnished on a payment of a fees of Rs. 2 in respect of the subject or subjects comprised in any examination provided the application for the marks card is made within the month after the publication of the result of the examination in the *Mysore Gazette*. The application should be accompanied by a Treasury receipt evidencing payment of the fee under the Head "XXI Miscellaneous Departments (a) Examination fees"

N.B.—Each part of an examination is considered is a separate examination for the purpose.

16 *Retotulling of Marks*:—(a) A candidate who is declared to have failed in any examination may within 60 days of the publication of the result in the *Mysore Gazette*, apply to the Commission for a retotalling of the marks in all the papers or in any paper comprised in the said examination. Every candidate making such application should pay a sum of Rupees Ten as deposit under the Head "XXI Miscellaneous Department (a) Examination Fees" and a Treasury receipt evidencing the payment of such sum should be furnished along with the application.

(b) The decision of the Commission as regard the retotalled marks secured by the candidate will be final.

(c) Where a result is altered consequent upon the retotalling of marks, the deposit will be returned. In other cases the deposit will not be returned.

17 The candidates should strictly adhere to the conditions and the syllabi laid down in the respective Government Orders prescribing the department of examinations mentioned at para 2 noted above, failing which their applications will be rejected.

18 *Viva-Voce for the Kannada Examination*:— The *viva voce* for the Kannada Examination will be conducted at the Headquarters of the respective Revenue Division by a Board chaired by the concerned Divisional Commissioner. Candidates should correspond directly with the respective Divisional Commissioners regarding the date and time of the *viva-voce* etc.

19 Mis-Conduct:—A candidate who is found guilty by the Commission of impersonation, or of submitting fabricated document or documents which have been tampered with or of making statements which are incrrect go fales or of appearing suppressing any material information or of using or attempting to use unfair means in the Examination Hall or otherwise resorting to any other irregular and improper means in connection with any service examination, in addition to rendering himself liable to be criminal prosecution:

(a) be debarred either permanently or for a specified period, by the Commission from admission to any examination or appearance at any interview held by the Commission for selection of candidates and

(b) be subject to disciplinary proceedings.

MYSORE PUBLIC SERVICE COMMISSION (DEPARTMENTAL EXAMINATIONS) PARK HOUSE, BANGALORE.

Time Table:—The examinations will be conducted on the dates and at the hours specified below :—

TIME-TABLE

	Date	Time	Subject
		AT ALL DISTRICT CENTRE.	
1	Thursday, 23rd October 1969	11 A.M. to 2 P.M.	Revenue Higher Part I :— Paper I : —Mysore Land Revenue Act and Rules, etc.
		3 P.M. to 6 P.M.	Revenue Higher Part I :—Paper II :—Minor Acts and Rules
2	Friday, 24th October 1969	11 A.M. to 1 P.M.	Revenue Higher Part II :—Paper I :—Miscellaneous Act and Survey Manual
		2 P.M. to 4 P.M.	Revenue Higher Part II :—Paper II :—Religious and Charitable Endowments
3	Saturday, 25th October 1969	11 A.M. to 2 P.M.	Revenue Lower Paper I :—Mysore Land Revenue Act and Rules
		3 P.M. to 6 P.M.	Revenue Lower Paper II :—Minor Acts and Rules
4	Monday, 27th October 1969	11 A.M. to 1 P.M.	Revenue Lower Paper III :—Miscellaneous Acts and Survey Manual
		2 P.M. to 4 P.M.	Forest:—Forest Act and Rules, etc
		2 P.M. to 5 P.M.	Prisons :—Prisons Act, etc
		2 P.M. to 5 P.M.	Excise:—Excise Act and Rules
		2 P.M. to 5 P.M.	Law and Rules relating to probation and After-Care Services
5	Tuesday, 28th October 1969	11 A.M. to 1 P.M.	Kannada Paper :I—Questions based on the prescribed Text Book
		2 P.M. to 3 P.M.	Kannada Paper II :—Translation
6	Wednesday, 29th October 1969	11 A.M. to 2 P.M.	Accounts Test Higher Paper I (Practical) M.C.S.R. Financial Code, Treasury Cade, etc.
		3 P.M. to 5 P.M.	Accounts Test Higher Paper II : — (Theory) An Introduction to Government of India, Audit and Accounts
7	Thursday, 30th October 1969	11 A.M. to 1 P.M.	Accounts Test Lower : — (Theory) M.C.S.R. Treasury Code, Financial Code, etc
		2 P.M. to 5 P.M.	General Law Part I : —Paper I : Civil and Criminal Law
8	Friday, 31st October 1969	11 A.M. to 1 P.M.	General Law Part I :—Paper II : Police Act and Land Laws
		2 P.M. to 4 P.M.	General Law Part II :—Constitution of India
9	Monday, 3rd November 1969	11 A.M. to 1 P.M.	Registration Paper I :—Indian Registration Act
		11 A.M. to 1 P.M.	Labour Laws Paper I —Industrial Disputes Act and Employment Act, etc
		2 P.M. to 4 P.M.	Registration Paper II :—Indian Stamp Act, etc
		2 P.M. to 4 P.M.	Lobour Laws Paper II —Labour Problems, Workmen's compensation Act, etc
10	Tuesday, 4th November 1969	11 A.M. to 2 P.M.	Commercial Taxes Higher Paper I :—Sales Tax Act and Sales of Goods Act
		11 A.M. to 2 P.M.	Local Acts and Rules and Commercial Book-keeping Paper I :—Local Acts and Rules
		3 P.M. to 6 P.M.	Commercial Taxes Higher Paper II :—Motor Spirit (Taxation on Sales) Act, etc
		3 P.M. to 5 P.M.	Local Acts and Rules and Commercial Book-keeping Paper II :—Commercial Book-keeping

	Date	Time	Subjects
11	Wednesday, 5th November 1969	11 A.M. to 2 P.M.	Co-operative Inspectors' Examination Paper—I:—Co-operative Societies Act and Rules.
		3 P.M to 6 P.M.	Book keeping and Accountancy (Common for paper III of Commercial Taxes, Higher and paper II–of Co-operative Inspectors' Examination).
12	Thursday, 6th November 1969	11 A.M. to 2 P.M.	Commercial Taxes Lower Paper—I:—Sales Tax Act and Sales of Goods Act.
		3 P.M. to 6 P.M.	Commercial Taxes Lower Paper—II:—Motor Spirit (Taxation on Sales) Act, etc.
13	Friday, 7th November 1969	11 A.M. to 2 P.M.	Municipal & Local Boards Examination Paper–I:—The Mysore Municipalities Act, 1964 etc.
		11 A.M. to 2 P.M.	Employment Exchange Procedure Test Higher.
		3 P.M. to 6 P.M.	Municipal and Local Boards Examination Paper–II The Mysore Panchayats Budget and Accounts Rules, 1960, etc.
		3 P.M. to 6 P.M.	Employment Exchange Procedure Test Lower.
14	Tuesday, 11th November 1969	11 A.M. to 1 P.M.	Hindi Paper I:—Translation of Hindi Passages to English or Kannada.
		2 P.M. to 4 P.M.	Hindi Paper—II:—Translation from English or Kannada to Hindi.
15	Wednesday, 12th November 1969	11 A.M. to 1 P.M.	P.W.D. Higher Part I:— Paper—I :—Precis and Draft (consisting of small series of correspondence for epitomising, etc).
		11 A.M. to 1 P.M.	P.W.D. Lower Paper I :— Elementary knowledge of office procedure, etc.
		11 A.M. to 2 P.M.	Ports Departmental Test Higher :— The Mysore Ports Manual, etc, (at Mangalore and Karwar Centres only).
		3 P.M. to 5 P.M.	P.W.D. Higher Part I :— Paper II :—Office Procedure covering all chapters (as per manual of office procedure) etc:
		3 P.M. to 5 P.M.	P.W.D. Lower Paper—II :— Public Works Accounts including stores(comprising, elementary knowledge of public works accounts, Code and Stores Manual and Departmental Code etc.
		3 P.M. to 5 P.M.	B. D. Os/Dy. B. D. Os. Examination Part I. Paper I :–The Mysore Village Panchayat and Local Boards Act, 1959 and the Rules thereunder.
		3 P.M. to 5 P.M.	Ports Departmental Tests Lower – The Mysore Ports Manual, etc. (at Karwar and Mangalore Centres only).
16	Thursday, 13th November 1969	11 A.M. to 2 P.M.	P. W. D. Higher Part II— Paper—I :—Public Works Accounts Code, Practical Test consisting of posting of cash book etc.
		11 A.M. to 1 P.M.	B. D. Os./Dy. B. D. Os Part I— Paper—II :—The Board outlines of the Panchayati Raj Administration in the neighbouring States.
		3 P.M. to 5 P.M.	P. W. D. Higher Part II : – Paper—II :— Public Works Departmental Code, including Stores Portions, etc.
			B. D. Os. and Dy. B. D. Os. Part II :— Community Development Manual (Government of

	Date		Time	Subject
			(AT BANGALORE CENTRE ONLY)	
17	Friday, 14th November 1969	...	11 A.M. to 2 P.M	S.A.S. Part I:— Paper:— I:—Precis Writing and Drafting
			3 P.M. to 6 P.M.	S.A.S. Part:—I:— Paper II:—Theory without Text Books.
18	Saturday, 15th November 1969	...	11 A.M to 1 P.M.	S.A.S. Part I:— Paper III— Practical with Text Books.
			2 P.M. to 4 P.M.	S.A.S. Part II—Paper I:—Theory without Text Books.
19	Monday, 17th November 1969	...	11 A.M. to 1 P.M.	S.A.S. Part II:—Paper II:—Practical with Text Books.
			2 P.M. to 5 P.M.	S.A.S. Part II:—Paper III:—Practical with Text Books.
20	Tuesday, 18th November 1969	...	11 A.M. to 2 P.M.	S.A.S. Part III:—Paper I:— Practical with Text Books.
			3 P.M. to 5 P.M.	S.A.S. Part III—Paper II—Theory without Text Books.
21	Wednesday, 19th November 1969	...	11 A.M. to 1 P.M.	S.A.S. Part III—Paper III—Practical with Text Books.
			2 P.M. to 4 P.M.	S.A.S. Part III—Paper IV— Theory without Text Books.
22	Thursday, 20th, November 1969	...	11 A.M. to 2 P.M.	S.A.S. Part III—Paper V—Practical with Text Books.
			3 P.M. to 6 P.M.	Translation Test for Kannada Translator's Office.
23	Friday, 21st November 1969	...	11 A.M. to 2 P.M.	Secretariat Manual Part I—Secretariat Manual and connected standing orders.
			3 P.M. to 6 P.M.	Secretariat Manual Part II—Precis Writing and Drafting.
24	Saturday, 22nd November 1969	...	11 A.M. to 2 P.M	Treasury Head Accountants' Examination Part I—Paper I:—Precis and Drafting.
			3 P.M. to 6 P.M.	Treasury Head Accountants' Examination Part I—Paper II:—(Theory without Text Books).
25	Monday, 24th November 1969	...	11 A.M. to 2 P.M.	Treasury Head Accountants' Examination Part I—Paper III:—(Practical with Text Books).
			3 P.M. to 5 P.M.	Treasury Head Accountants' Examination Part II—Paper I:—(Elementary Book-keeping)
26	Tuesday, 25th November 1969	...	11 A.M. to 2 P.M.	Treasury Head Accountants' Examination Part II—Paper II:—(Theory without Text Books).
			3 P.M. to 6 P.M.	Treasury Head Accountants' Examination Part II—Paper III:—(Practical with Text Books).

34 [illegible] Controller,

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